

# Three Rivers Festival

## April 2022 Board Meeting

Monday, April 11, 2022 5:30 PM

In person/3RF office

**TRF Board Members Present:** President- John Nichter, Jerry White- VP of Administration, Secretary- Chris Shatto, Sara Roach- Treasurer, Theresa Dorais- VP of Programming, Anna Baer, Krystal Sullivan, Shelly Barton, Brian Cote, Leslie Chalfant, Adam Ehle, Daryn Schwartz, Mike Holley, Doreen Benavente, CJ Mills, Executive Director- Justin Shurley

**TRF Board Members Absent:** Dave Goode, Adam Peterson, Zach Spurr, Nate Cardelli, Kate Dippel, Legal Counsel- Ryan Gardner

15 members were present, establishing a quorum.

1. **Call to Order**- 5:33 PM by John Nichter
2. **Roll Call**
3. **Approval of March minutes**
4. **Executive Director Report**
  1. Minor correction to grant amount explained.
  2. Office manager/bookkeeper position ready to be listed- 10-15 candidates have Expressed an interest.
  3. Art in Park and Emporium applications are already up from this time last year.
  4. Discussion on alcohol at the Emporium and utilizing local breweries/distilleries.
  5. Parade: 20 registrations YTD.
  6. Discussion on concert lineup/VIP access.
5. **VP of Administration Report**
  1. Jerry gave a brief status of the office- things are working well.
6. **VP of Programming**
  1. Looking for a bed race and trivia chairperson.
  2. Theresa has been attending committee meetings for various events.
  3. Volunteer committee meets 4/13- website to register volunteers opens in late April/early May.

7. **Treasurer Report**

1. 350k in bank + 100K line of credit available.
2. Finance committee did not meet in March.
3. 45% of sponsorship income is already in.
4. Not a lot of expenses- yet for 2022.
5. Executive committee met and 501c3 process is stalled at the moment.
6. Questions surrounding our current status along with \$600 filing fee to IRS.
7. No issues with the switch- PNC will re-issue a new tax ID number..

8. **Presidents Report**

1. Executive committee met last of March- Brian Cote attended.
2. Posting office manager/bookkeeper position on job boards.
3. BOD members need to contribute time at hospitality.
4. Creating a better and more memorable experience for sponsors in hospitality.

9. **Old Business**

1. 6 boats for river excursions + possibly video screens while guests wait.
2. Dave Goode/Chris Shatto have to take next year off the board- leaving several BOD Positions expiring in 2022.

10. **New Business**

1. Marketing committee meeting next week.
2. Potential for insuring specific events and/or concerts.
3. Indiana State Festival Association workshops are free for 3RF board members.
4. 50/50 application being submitted.
5. Friends of the Festival monies donated back to the 3RF (approximately \$2400).
6. Praxis Air would like to raise their helicopter ride prices. They were never billed in 2021 and recently sent us a check for approximately 5K.

11. **Adjournment** 7:03 PM