

Three Rivers Festival

June 2022 Board Meeting

Monday, June 13, 2022 5:30 PM

In person/3RF office

TRF Board Members Present: President- John Nichter, Jerry White- VP of Administration, Secretary- Chris Shatto, Theresa Dorais- VP of Programming, Anna Baer, Krystal Sullivan, Shelly Barton, Brian Cote, Leslie Chalfant, Kate Dippold, Doreen Benavente, CJ Mills, Adam Ehle, Dave Goode, Nate Cardelli, Executive Director- Justin Shurley

TRF Board Members Absent: Zach Spurr, Sara Roach, Adam Peterson, Daryn Schwartz, Mike Holley
Legal Counsel- Ryan Gardner

15 members were present, establishing a quorum.

1. **Call to Order**- 5:35 PM by John Nichter
2. **Roll Call**
3. **Approval of May minutes**
4. **Executive Director Report**
 1. Update on Jessicas weekly report.
 2. Custer Office Furniture is a new sponsor for 2022.
 3. Working on a to-do list.
 4. New office manager started today @ \$15.00/hr and will work trailer during 3RF.
5. **VP of Administration Report**
 1. Logistics is meeting regularly and things seem under control.
 2. One new JFA vendor- Noodles/Wok Foods.
 3. Still working on where the living area for Midway workers will be.
 4. Potential to move helicopter rides.
 5. Trash is currently being worked on.
 6. Miss Indiana pageant started today.
6. **Treasurer Report**
 1. 990 Disclosure Form to be filled out by entire board.

2. \$203,000 + \$225,000 Grant + \$137,000 vendor fees = Approximately \$597,000 in bank.

7. **Presidents Report**

1. Temporary agency looked at for new hire vs a direct hire individual.
2. 50/50 Raffle is exploring other venues prior to start of the festival.
3. 50/50 Raffle will have Grand and 2nd and 3rd place prizes.
4. 50/50 to hopefully begin June 1st.

8. **New Business**

1. Justin submitted temporary bartender licenses for BOD.
2. Security: Outsourcing to two private companies- no bids received. ED has decided to Go with Upside Events.
3. 3RF Festival App and issues with the Apple Play Store.
4. Security at concerts: Bags checked with safety wands for weapons. Discussion On our screening of guests at the pavilion during concerts.
5. Marketing update from Shelly- Tri-fold brochures, videos, streaming ads and facebook.
6. Security for backstage access. Paid security vs volunteers restricting access.
7. Parade updates: Politicians and \$95.00 entry fee for political entry registration.
8. Looking for new board members with 5 or 6 leaving the board.
9. Weekend of the 29th setup begins

9. **Adjournment** 7:21 PM