

# Three Rivers Festival

## May 2022 Board Meeting

Monday, May 9, 2022 5:30 PM

In person/3RF office

**TRF Board Members Present:** President- John Nichter, Jerry White- VP of Administration, Secretary- Chris Shatto, Sara Roach- Treasurer, Anna Baer, Krystal Sullivan, Shelly Barton, Brian Cote, Leslie Chalfant, Zach Spurr, Daryn Schwartz, Kate Dippold, Adam Peterson, Mike Holley, Doreen Benavente, Executive Director- Justin Shurley

**TRF Board Members Absent:** Dave Goode, Adam Ehle, CJ Mills, Nate Cardelli, Theresa Dorais, Legal Counsel- Ryan Gardner

15 members were present, establishing a quorum.

1. **Call to Order**- 5:32 PM by John Nichter
2. **Roll Call**
3. **Approval of April minutes**
4. **Executive Director Report**
  1. Office manager hiring update.
  2. Complimentary tickets will be offered at the Nellie concert this weekend.
  3. 89% to plan on verbal commitment agreements YTD.
  4. Jenee will no longer champion the Miss 3RF event.
  5. Meeting with PNC bank/line of credit. Individual BOD members are not held responsible for the line of credit- it is the organization.
  6. WPTA wants exclusive rights to the parade broadcast- so does WANE. Looking at options to have them both broadcast.
  7. Indiana State Festival Guide- 15k commitment broken into 3K payments over next 5 years to celebrate the 60<sup>th</sup> Anniversary of 3RF on front cover.
5. **VP of Administration Report**
  1. Logistics meeting next Monday- all logistics forms need to be submitted to Jessica ASAP.
6. **VP of Programming**
  1. Theresa Dorais (absent).

7. **Treasurer Report**

1. 371k in bank + 100K money market account available.
2. 81k in collectible accounts.
3. Update on hiring bookkeeper.
4. We are due a refund by IRS.
5. New office computers- 2 have been ordered.
6. Sara Roach will be stepping off the board after the 2022 festival.

8. **Presidents Report**

1. Met with eTicket for new ticketing.
2. Inuit Live is now active for volunteer registration.
3. Press releases for seeking volunteers going out soon.
4. 50/50 to hopefully begin June 1st.

9. **Old Business**

1. Shelly B, Doreen B, Zach S and Theresa will be up for their 2<sup>nd</sup> term.
2. Dave Goode/Chris Shatto have to take next year off the board. Sara Roach is stepping Off.

10. **New Business**

1. Thanking volunteers daily vs a party at the end of the festival.y
2. Volunteer party last Sunday from 2-4 PM.
3. Indiana State Festival Association workshops are free for 3RF board members.
4. John Nichter discussed taking over festival security with his own company.

11. **Adjournment** 7:17 PM